



NOTICE TO VACATE INSTRUCTIONS

1. Notify the office via email at **614rentmeleasingoffice@gmail.com.**
2. Once received, the rental office will send the Notice to Vacate Required Information form that must be completed by the resident.
3. Once the form is completely filled out and sent back to **614rentmeleasingoffice@gmail.com** the notice to vacate will be finalized.

For more information please call

+1- (614) 855 7675